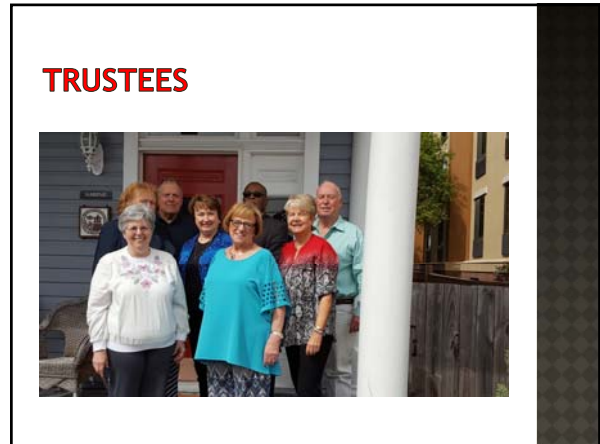


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TRUSTEES:

- Sandy Olson, PRP, President
- Nancy Sylvester, PRP, Vice-President
- Ann Guiberson, PRP, Secretary
- Ron Stinson, PRP, Treasurer
- Lynna Gene Cook, PRP, Marketing Chairman
- Linda Lawson, Trustee
- Jim Jones, PRP, NAP Liaison
- Carl Silverman, PRP, Grant Chairman
- Alison Wallis, PRP, Trustee
- Cyndy Launchbaugh, Adviser

3

LIFE CONTRIBUTORS

Please stand and be recognized—gavel pins

4

NAPEF MISSION STATEMENT

●The mission of NAPEF is to fund and support NAP and others to have educational programs that promote effective meetings.

5

VISION STATEMENT

NAPEF is the leader in supporting superior parliamentary procedure educational programs and resources.

6



7

NAPEF GOALS

- Goal 1: Develop and implement an integrated branding and communications program.
- Goal 2: Develop and implement a comprehensive fundraising program.

8

ELEVATOR SPEECH FOR NAPEF

NAPEF supports the National Association of Parliamentarians and others by funding educational programs and resources that empower everyone to have efficient, effective, and fair meetings.”

9



10



11

CALENDAR

- Donated by Steve Glanstein
- 1. A variety of parliamentary questions
 - 2. Questions for people who want to enhance their parliamentary knowledge or are studying for additional certification.

12

CYNDY LAUNCHBAUGH—THANK YOU!



13



14

PRESIDENT'S REPORT

- Prepared the agenda and chaired all meetings
- Worked with the NAP Executive Director and NAP President to oversee the activities outlined in Letter of Agreement between NAP and NAPEF.
- Made appointments to the standing and special committees of the Foundation
- Served on the investment committee
- Worked with Treasurer to develop cost effective method for audit
- Conducted a successful trustee meeting and with the trustees conducted a workshop on Governing Documents for the Alamo Registered Unit in San Antonio

15



16

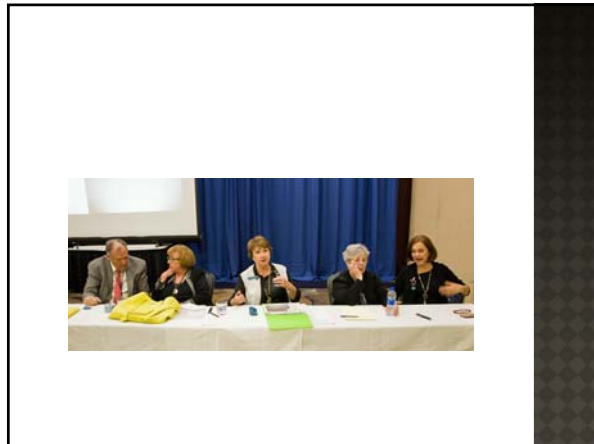
VICE-PRESIDENT

- Sent a letters to contributors
- Awarded in 2019:
 - Life contributor 9
 - Sapphire contributor 1
 - Ruby contributor 3
 - Diamond contributor 2
 - Diamond Ruby Contributor 2
- Updated governing documents
- Served as a committee member of:
 - Fundraising
 - Contributorship Chairman
- Handwritten congratulatory notes to new RPs and PRPs

17



18



19

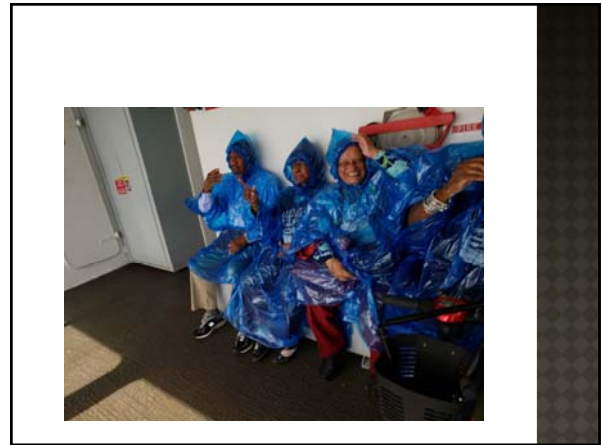
SECRETARY

- ⦿ Created minutes quickly
- ⦿ Served as the public relations chairman
- ⦿ Served as the webmaster
- ⦿ Served on the marketing committee
- ⦿ Assisted with fundraising
- ⦿ Compiled the e-blasts sent throughout the year
- ⦿ Assisted with Governing Documents Workshop

20



21

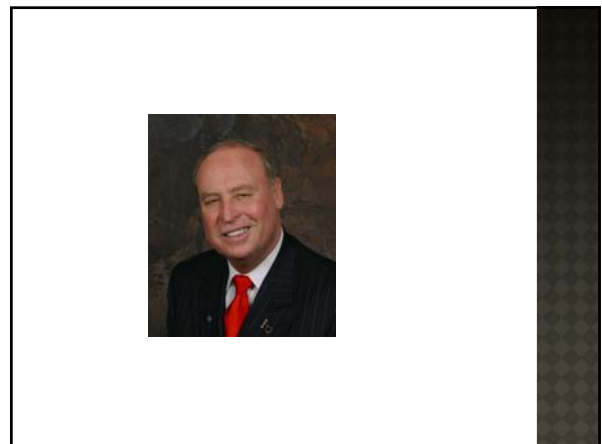


22

TREASURER

- ⦿ Audit Report and 990 filed
- ⦿ Current funds, checking, \$15,705.01
- ⦿ Savings, \$42,337.69
- ⦿ Investments, \$811,026.55 (July 30)
- ⦿ Served as chairman of the investments committee and assisted the audit committee
- ⦿ Served as accommodations chairman of the January meeting and Governing Documents Workshop

23



24

GRANT CHAIRMAN, CARL



25



26

CRITERIA FOR GRANT EVALUATION

- Producing educational materials and books to help advance the study of parliamentary procedure
- Establishing online programs, such as webinars and on-demand courses in parliamentary procedure.
- Creating or improving educational programs, such as credentialing and certificate programs.

27

GRANTS

- > NAP Credentialing Commission, Schoology software, \$3,000
- > NAP Train the Trainer, \$7,575
- > NAP \$28,500 Consultant, Materials
- Young Professionals, \$1,000



28

TEXAS UNIT WORKSHOP JANUARY 26, 2019 TO GOVERNING DOCUMENTS TRACK 2019 WITH DOWNLOADABLE BOOK

Professional Governing Documents to Your Rescue



- From a mass meeting—
- Statutes/Article of Incorporation
 - Bylaws
 - Cases
 - Special Rules of Order/Rules of Order
 - Standing Rules/Policies and Procedures
 - Cases

29



30

PUBLIC RELATIONS CHAIRMAN, ANN





www.napef.org

31

FUNDRAISING

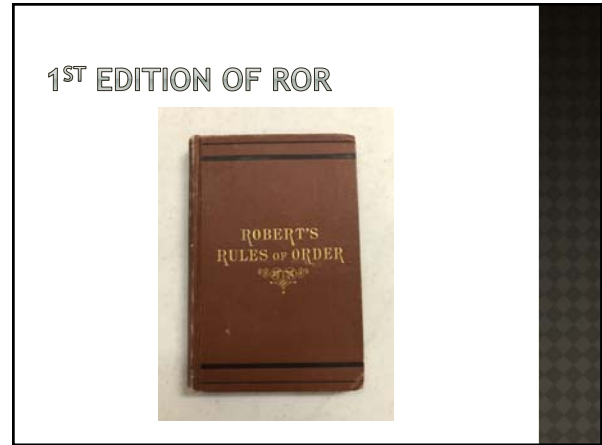
- Calendars
- Mousepads
- Contributions
- Group excursion to Lake Mead
- Thanks, Lynna Gene

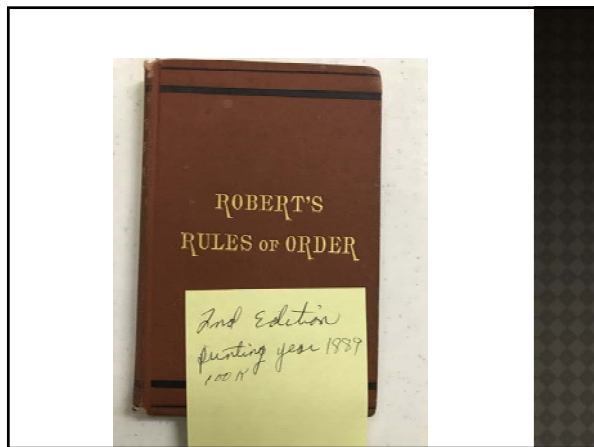
32



33





34



35

SCHOLARSHIPS

- Young Professional Dues Scholarships to:
 - Alice Levis, RP and Donald Garrett, PRP

36

ALICE RAGONA MEMORIAL YOUTH SCHOLARSHIP

- NOTE: The Scholarship does NOT include association dues.
-
- The Alice Ragona Memorial Youth Scholarship provides support to student members of NAP by paying the dues for one year of membership as a student member or a student credentialed member.
-
- Eligibility: An NAP student member, 24 years of age or less, who has been a member of NAP for at least one full year and has been actively involved in activities related to parliamentary procedure study and application is eligible to apply for this scholarship.
- Application Procedure: Applicants must meet the eligibility standards and submit this application to the NAP Educational Foundation Scholarship Committee by November 1 of each year.
- Criteria and method of evaluation:
 1. Leadership involvement and awards: listing—25 points
 2. Parliamentary involvement and awards: listing—25 points
 3. Essay (limited to 500 words) on improving the study and practice of parliamentary procedure for students in the area where you live—50 points
-

37

YOUNG PROFESSIONAL DUES SCHOLARSHIP

A current NAP member between the ages of 25 and 35—member of NAP

38

CAROL HABGOOD INTERN SCHOLARSHIP

The Carol Habgood Intern Scholarship funds the first year of NAP dues to any intern attending the NAP biennial convention, passing the NAP membership exam, and submitting an application. The scholarship does NOT pay association or local dues.

39

CAROL HABGOOD SCHOLARSHIP FOR STUDENT INTERNS

- Interns that pass the NAP membership test at or prior to the NAP Convention
- Pays NAP dues for remainder of year and the next year following their participation

40

NIAGARA FALLS TOUR

62 attending



41



42

THANK YOU LYNNA GENE



43



44



45



46



47

LAKE MEAD DINNER CRUISE



48

THANK YOU—109 PARTICIPANTS

- ◉ Meet on east side of hotel at Joe Brown exit
- ◉ Guide tip paid by Foundation
- ◉ 3 busses assigned alphabetically by person's name who made reservation
- ◉ Will have contribution letters for \$65
- ◉ Ann Guiberson Bus 1
- ◉ John Heineman Bus 2
- ◉ Lori Bucholz Bus 3

- ◉ Raffle winners announced at dinner

49

CONTRIBUTORSHIP

- 1 Double Diamond
- 3 Diamond Ruby
- 1 Diamond Sapphire
- 5 Diamond
- 9 Ruby
- 8 Sapphire
- 93 Life

50

CONTRIBUTOR RECOGNITION

- ◉ Diamond Ruby
James Lawson and Lori Bucholz
- ◉ Diamond
Ann Guiberson, Gloria Cofer, Mary Messerschmidt
- ◉ Ruby
Steve Glanstein, Lori Finck, Ron Stinson
- ◉ Sapphire
Constance Skidmore, Michael Wagner-Diggs
- ◉ Life
Robert Blair, Mary Bullard, Theljeiva Garrett, Nadine Roberts, Darleen Harens, Margaret Winn, Kirk Overbey, Marla Odumodu, Betty Tunstall

51

DOWNLOAD BOOK TODAY

Precedence
A Journey Through Governing Documents



52



53